

## The role of the co-chair for the Learning Disability Partnership Board

### What is the role about?



The role of the co-chair is to work to the plan set out in the Learning Disability Strategy.

You will work on the plan with the rest of the Learning Disability Partnership Board members.



The co-chair is a joint role. You will work together with a second person to manage the meeting.



You will need to be able to make your own way to and from meetings.



You will need to be able meet a week before board meetings on a Tuesday to go through the agenda.

## What does the co-chair do?



Work through the all the items listed on the agenda



Keep to time



Give everyone a chance to have their say

## What skills does a co-chair need?



Good listener



Ability to communicate in meetings



Enjoy working with other people



Happy to speak up in front of others



Firm but not bossy



Able to read a paragraph of simple sentences



Able to take part in a 2 or 3 hour meeting once every 3 months



**Are you are interested in becoming the co-chair?**

**Contact us by:**



Phone: 01432 261877



If no one is available to answer the phone, your call will go through to answer phone.

If this happens, please leave a message with  
Your name and contact number.



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